

2021 Zoo Crew Lead Naturalist Position Description

General Summary:

The Zoo Crew Lead Naturalist is an unpaid leadership position in support of the overall Zoo Crew Program in which you will be responsible for assisting and mentoring the Naturalist portion of Zoo Crew. The goal is for you to be able to lead and support peers in a positive and encouraging manner and mentor new and returning Zoo Crew Naturalists.

The Lead Naturalist will have the opportunity to hone their interpretation skills and build leadership skills as they take an active role on our Leadership Council and provide insight into how we can improve the Zoo Crew program. Requires a high level of energy and enthusiasm, creativity, flexibility, and the ability to work with groups of your peers.

Roles and Responsibilities

The Zoo Crew Lead Naturalist is a leadership position within the Zoo Crew program. Responsibilities may include, but are not limited to:

- Serving as a member of the leadership council and participate in meetings and activities to prepare for the summer program.
- Creating and presenting morning presentations about the Houston Zoo's conservation partners or initiatives and weekly Zoo Crew bonding activities
- Planning and facilitating daily morning teambuilding activities
- Taking attendance of all Zoo Crew participating as a Naturalist
- Demonstrating and teaching each Naturalist station and storytelling interpretation to Zoo Crew Explorers and make sure they are properly preparing to perform each station out on grounds
- Performing observations of Zoo Crew behaviors and interpretation skills out on grounds throughout the day, helping them and providing them with feedback as you see fit
- Assisting Teen Programs staff in distributing feedback forms to Naturalists and support Naturalists in providing feedback to their partners
- Identifying sections of Naturalist that are weak and could use improvements
- Complete a project to improve an aspect of the Naturalist section of Zoo Crew as assigned by Teen Programs staff
- Acting as a first line of communication of any issues that arise involving Zoo Crew Naturalists
- May be asked to act as a fill-in in other Zoo Crew sections as needed

Schedule

Pre-Summer Planning

These meetings are opportunities for the Leadership Council to get to know each other and prepare for the summer.

Mandatory

- **Sunday, March 28, 2021:** 9am-4pm
- **Sunday, April 18, 2021:** 9am-4pm
- **Sunday, May 9, 2021:** 9am-4pm

Summer

The schedule is approximate and can change at any time between now and the start of the program. It is only meant to provide applicants with an idea of what to expect going into this position. There will be several small duties that are not included in the following outline. This schedule is consecutive beginning on June 7-July 9 or July 12-August 13.

- **Week 1:** Learn the ropes. Focus on teaching the new Zoo Crew the Naturalist stations and general zoo layout.

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- **Week 2:** Identify sections of Naturalist that are weak and could use improvements, and also continue teaching new naturalists about stations.
- **Week 3:** Continue daily duties. Continue teaching. Start documenting concrete idea/concept/implementation of improving an aspect of Naturalist.
- **Week 4:** Continue daily duties, continue teaching. Finalize plan for Naturalist section improvement project.
- **Week 5:** Continue daily duties, but focus on finishing project. Present final product of Naturalist section improvement to Teen Programs staff.

Year-Round Zoo Crew

After the summer, Teen Leadership Council will have once monthly mandatory meetings. At these meetings TLC will be debriefing from the summer, planning for future events such as World Lemur Festival, and discussing future Zoo Crew projects.

Tentative fall meeting schedule:

- September 4, 2021: 9am-4pm
- October 2, 2021: 9am-4pm
- November 6, 2021: 9am-4pm
- December 4, 2021: 9am-4pm

In addition to the monthly meetings, TLC will also be required to participate in either a leadership capacity or as a Zoo Crew in the events required for Year-Round Zoo Crew. Minimum requirements are as follows (all pending decisions about impacts to Zoo events due to COVID-19) :

Fall (October– January)

- Two shifts of Zoo Boo
- One day of Camp Mentoring

Spring (January- May)

- Three shifts as Naturalist. This can include opportunities such as Naturalist station development, Spotlight on Species events, etc.

Qualifications and Requirements

- Have one year of Zoo Crew completed
- Be in good standing in the Zoo Crew program
- Be 15 years old by May 31, 2021
- Be between the ages of 15 and 17 *through* the end of your session
- Be able and committed to attend 3 mandatory meetings described above of meetings in the Spring
- Be able to commit to **ALL** 5 weeks of one of the Zoo Crew Explorers sessions in the summer.
- Be able to continue through the Year-Round Zoo Crew program. Additional once-monthly meetings beyond the Year-Round Program commitment will be required for the members of the Leadership Council.

Preferred Skills

- Ability to lead Zoo Crew in your peer group
- Flexibility with day to day routines
- Knowledge of the Naturalist position and interpretation skills
- Knowledge of and experience leading team building activities
- Public speaking

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To Apply

Submit application by Saturday, February 27, 2021. Interviews will occur between March 6-13, 2021. Applicants will be chosen based on their application, interview, and previous evaluations.

Parental/Guardian Agreement

Being part of the Teen Leadership Council is a significant commitment. We want to ensure that all TLC members and their parents/guardians understand and agree to commit to all required meetings/participation dates as outlined above.

Statement on COVID-19

Please understand that this is all dependent on our ability to safely conduct the summer and year-round Zoo Crew programs. Program dates as well as Lead Naturalist duties could change based on recommendations due to COVID-19.